

Midday Assistant

Ford End VC of E Primary School, Chelmsford

Required: ASAP

Contract Type: Part-Time, Permanent

Scale: 2.2 - 2.3

Salary: £22,366 - £22,737

Actual Salary: £2,269 - £3,307 p.a.

Hours: 4.5 per week, 38 weeks per year

Days: Wednesday, Thursday, Friday

FTE: 10.15%

Application Deadline: 25/09/2024

Building Great Learning Communities

Our Mission is 'To build great learning communities where children flourish'. To accomplish our mission, we keep our 3 core beliefs at the heart of everything we do: Courageous Optimism, Boundless Creativity and Heartfelt Compassion. We support our schools to deliver excellent pupil outcomes, create vibrant, exciting environments and offer rewarding careers for employees. To help us with this, we are looking to appoint a **Midday Assistant** at Ford End VC of E Primary School to provide a safe and positive lunch-time experience. The successful candidate will:

- Share our passion and commitment to building great learning communities for our pupils
- Have excellent communication skills
- Be professional, approachable and caring
- Have first aid knowledge preferred but not essential
- Enjoy working with children (experience preferred but not essential)
- Work as part of a team

The successful candidate will become part of a small, friendly village school with an ethos rooted in Christianity. The school is committed to providing the very best learning opportunities for the pupils in a safe, secure and friendly environment.

In return we can offer you:

- Supportive and friendly colleagues
- Happy, friendly and well-behaved pupils
- A stimulating and welcoming learning environment in a fantastic school community with a family feel
- High quality continuous professional development
- An all-inclusive and supportive Senior Leadership Team and Multi-Academy Trust
- Free flu vaccinations
- Access to the Schools Advisory Service (SAS) the Trust's employee well-being support and medical programme. This includes 24 hour a day access to a GP helpline for you and those within your household, a counselling service, stress management, weight loss programme, physiotherapy, menopause support and much more
- Cycle to Work Scheme
- Access to TES Development
- Links with the local community, including our charity partner, The Trussell Trust Food Bank
- Close proximity to Chelmsford and other local towns and villages
- Retail discounts

Applications:

Please forward your completed application form, together with a letter of application and supporting paperwork to **Ms Melissa Taylor** at recruitment@lifeeducationtrust.com by **25th September 2024**. A copy of the school's **Support Colleague Application Form** can be found on the school website www.fordendschool.com. Shortlisting and interviews will take place shortly after. *The school reserves the right to interview prior to the deadline date.*

For further information about this role, please contact Vicky Smith, Head of People via email at recruitment@lifeeducationtrust.com. Visits to the school are welcomed.

The Trust reserves the right to interview prior to the deadline date. We encourage and welcome applications from all backgrounds and all parts of the community, particularly people from ethnic minorities who are currently under-represented. LIFE Education Trust is an equal opportunities employer and is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the DBS.

